



Connect Buddies Coordinator

16 hours per week
Based in Colwyn Bay
NJC scale 21 (£20,541 pro rata)
Fixed contract to February 2020

This post offers a unique opportunity in the field of learning disability services within Conwy. The post holder will be part of a team that **develops and sustains the service which will involve work on an operational level the Connect Buddies service.**

- Experience in:
 - working with people with learning disabilities, their families as well as voluntary and statutory sectors
 - Using person centred approaches.
 - working in a team and ability to collaborate with other agencies to achieve positive change.
 - Recruiting and retaining volunteers.
- Excellent written and verbal communication skills with the ability to present information in a creative, clear and engaging way
- A passion for Equality and community cohesion.
- Competency in IT including word processing, desk top publishing accessing databases, spreadsheets, internet and e mail.
- Creativity and ability to think out of the box

The position is subject to a DBS enhanced check

For further information about the post and an application pack contact Catherine Thornton
Senior Coordinator

Tel: 01492 536486
E-mail: catherine@conwy-connect.org.uk

Closing date: Friday 21st Sept
Interview date: Week beginning 1st Oct

Registered Charity Number **1172199**

Cydlynnydd Bydis Cyswllt

16 awr yr wythnos
Lleolir ym Mae Colwyn
Graddfa NJC 21 (£20,541 pro rata)
Contract cyfnod penodol tan Chwefror 2020

Mae'r swydd hon yn cynnig cyfle unigryw ym maes gwasanaethau anableddau dysgu yng Nghonwy. Bydd deilydd y swydd yn rhan o dîm sy'n **datblygu a chynnal y gwasanaeth Bydis Cyswllt, a fydd yn cynnwys gweithio ar lefel weithredol.**

- Profiad o:
 - weithio gyda phobl ag anableddau dysgu, eu teuluoedd, a'r sectorau gwirfoddol a statudol
 - defnyddio dulliau sy'n canolbwyntio ar yr unigolyn
 - gweithio fel rhan o dîm a'r gallu i gydweithio ag asiantaethau eraill er mwyn cyflawni newid cadarnhaol
 - recriwtio a chadw gwirfoddolwyr.
- Sgiliau cyfathrebu ysgrifenedig a llafar rhagorol, a'r gallu i gyflwyno gwybodaeth mewn ffordd greadigol, eglur a diddorol
- Brwdfrydedd ynghylch cydraddoldeb a chydlyniant cymunedol
- Sgiliau TG, gan gynnwys prosesu geiriau, cyhoeddi bwrdd gwaith, defnyddio cronfeydd data, taenlenni, y rhynggrwyd ac e-bost.
- Dawn greadigol a'r gallu i feddwl mewn ffordd wreiddiol

Mae'r swydd yn amodol ar wiriad DBS manwl. I gael rhagor o wybodaeth am y swydd a phe cyn cais, cysylltwch â Catherine Thornton, Uwch-gydlynnydd

Ffôn: 01492 536486
E-bost: catherine@conwy-connect.org.uk

Dyddiad cau: Dydd Gwener 21 Medi
Dyddiad cyfweiliadau: Yr wythnos yn cychwyn 1 Hydref

Elusen Gofrestredig Rhif **1172199**

